
MINUTES OF THE APRIL 17, 2007
ROGUE COMMUNITY COLLEGE BOARD OF EDUCATION MEETING

1. **Call to Order** – Chair, Kevin Talbert called the Rogue Community College (RCC) Board of Education (Board) to order at 4:00 p.m. on Tuesday, April 17, 2007 at the Table Rock Campus, 7800 Pacific Avenue, White City, Oregon. Due notice was given.
2. **Determine Presence of Quorum** – A quorum of the Board was present including Dr. Talbert, Sharon Davidson, Pat Huycke, David Trump, Charly Warren and Dean Wendle. Jim Dole was unable to attend due to pre-arranged plans. Advisory Committee members John Harelson, Skip Patterson and Midge Renton were also in attendance.
3. **Introduction of Guests and Public Comment** – Faculty representative, Paul Fisher and management, faculty and staff including Peter Angstadt, Margaret Bradford, Cindy Hauser, Dave McKeen, Linda Renfro, Curtis Sommerfeld, Lisa Stanton, Denise Swafford, Lynda Warren, Jennifer Wheatley, and Denise Nelson were in attendance. Patti Richter, Grants Pass Daily Courier, and Ki, Abdill Career College, also attended. There was no student or classified employee representatives in attendance. There was no public comment.
4. **Presentations/General Discussion** - None
5. **Committee Advisory Reports**

A. Students, Faculty, Classified

Faculty Report – Paul Fisher distributed a paper he wrote to legislatures (see file) in support of \$529 million for community college funding as President of the Oregon Education Association Community College UniServ Council. A statewide faculty group is being developed to talk to legislatures regarding community college support.

There was no student or classified report.

B. Advisory Committee, Josephine and Jackson Counties

Josephine County – This committee met on April 4 and primarily discussed the Kerby Building and USDA Grant.

Jackson County – This committee met on April 11 and Skip Patterson reported discussion included possible opportunities in Jackson County, and suggestions were made for training classes.

C. Facilities Committee

RCC/SOU Joint Facility Advisory Council – Charly Warren reported the footage is in place for the structure. Decision regarding art should be finalized by June. SOU is making good progress toward reaching their fundraising goal of \$2.5 million. Pat Huycke asked if a facility subcommittee will be formed to handle change orders, etcetera, similar to the process utilized when the Table Rock Campus was being developed. Board members agreed this would be beneficial.

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Kevin Talbert suggested assigning RCC board members to this committee when the annual board organization process occurs sometime after the May 15 election. Lynda Warren will initiate conversation with SOU regarding this subcommittee.

- D. Finance and Audit Committee** – This committee meeting was combined with the Budget Committee in order to review the 2007/08 Proposed Budget. (See Budget Session meeting minutes on file.)
- E. Board Executive Committee** – Kevin Talbert reported the Executive Committee held a telephonic meeting to review the proposed April Board agenda. See item 8B, President’s Report, for further information.
- F. OCCA/ Legislative/OSBA Reports** – Dean Wendle provided an update on legislative issues. He also reported the Ways and Means Committee held a public hearing in Medford at which Peter arrived 2 hours in advance to ensure RCC had an opportunity to speak. He commended Peter on his professional, well delivered, presentation. There was tremendous public turnout at the hearing.
- G. Foundation** – Jennifer Wheatley reported the Foundation is in the middle of the scholarship process and will be awarding a record amount of scholarship support this year, exceeding \$500,000. The Project Grant awards (annual process to support college projects) will be announced soon. Pat Huycke reported he met with the Fund Development committee of the foundation, Peter and Jennifer included, to discuss fundraising thoughts/ideas. The foundation has set a goal of raising \$3 million in 3 years. They discussed many issues, including the relationship between the college and foundation. The approach the college has regarding requests for the foundation is important. The need to build a case for fund development was also discussed. The college and foundation could work together to develop materials such as a library of promotional items. The foundation requested to receive a request for their assistance for specific issues, such as supporting a program or chair endowment, or fundraising for the RWC science building. In addition to the aforementioned thoughts, the foundation Board remains very committed to scholarships. Pat Huycke requested Board of Ed members forward names of potential Fund Drive Steering committee members to him (looking for a good balance of members from Josephine and Jackson Counties), and in return, he will forward to Jennifer Wheatley. Sharon Davidson commented it is important to acknowledge the work of the foundation.
- H. President’s Review Committee** – The committee has met and has made progress in completing the President’s review. They anticipate having the review finalized by the May Board meeting.

6. Consent Agenda

Kevin Talbert provided clarification regarding the March 20, 2007 Board meeting minutes, item 4.E, Board Executive Committee report, sixth sentence, the word “unilaterally” should be changed to “multilaterally.” Denise Nelson will make the change.

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Pat Huycke moved, seconded by Sharon Davidson, that the RCC Board approves the consent agenda as follows:

- A. March 9, 2007 Special Session and March 20, 2007 Board Meeting Minutes
- B. Human Resources - None
- C. Grants
 - a. Construction Management Education Council Technology Grant
(Construction Technology)
 - b. Asante – Robert Woods Johnson Grant (AD – Instructional Admin.)
- D. Financial
 - a. Monthly Financial Data Report – March 2007
 - b. Quarterly Budget Transfers

The motion was carried 6 to 0.

7. Other Action/Information Items

A. Approve Board Policy Handbook Article II Section A.010 (Second Reading)

Sharon Davidson moved, seconded by David Trump, the Board adopt Resolution Number P72-06/07 approving Board policy Article II: General Operations, Section A: Rights and Freedoms, 010.

The motion was carried 6 to 0.

B. Approve Proposed 2007/08 Tuition (Second Reading)

Pat Huycke moved, seconded by Charly Warren, the Board adopt Resolution Number B74-06/07 approving the recommended tuition for the 2007/08 school year effective Summer Term 2007.

A roll call vote was conducted. The motion was carried 6 to 0.

C. Approve Proposed 2007/08 Fees (Second Reading)

Dean Wendle moved, seconded by Pat Huycke, the Board adopt Resolution Number B75-06/07 approving student fees for the 2007/08 school year, as described in the RCC 2007/08 Student Fee Schedule.

The motion was carried 6 to 0.

D. Approve Naming of Esther Bristol Education Center (Second Reading)

Dean Wendle moved, seconded by Pat Huycke, the Board adopt Resolution Number P76-06/07 approving the honorary naming of the Firehouse Art Center to the Esther Bristol Education Center effective immediately.

The motion was carried 6 to 0.

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Patti Richter, Grants Pass Courier, was complimented for the article she wrote regarding this matter. Midge Renton commented our community would not have the old City Hall building if not for Esther Bristol, and this is a well deserved tribute to Esther and her efforts. Sharon Davidson thanked Midge for bringing this proposal to the Board.

8. President's Report

A. Campus Leaders' and Recognition Report - See April 2007 report (on file).

B. Administration/Organization/Information Items

a) President's Monthly Report (on file).

- Winter FTE held without decline. Peter commended faculty and staff for their efforts.
- Background research on the Illinois Valley business development project is being complete and all appears to be going well. We'll need to do some fundraising to cover the architectural/engineering costs.
- Peter has met with the faculty and faculty officers to try and solve the concerns they have. We'll be working to develop some ongoing solutions to these problems.
- The adverse impact complaint filed with the state by Abdill Career College was discussed. As a result of the complaint, the state has asked RCC to stop using the professional skills training (PST) option and the Real estate test prep course. Cindy Hauser and Margaret Bradford provided clarification on this training.
- Kevin Talbert welcomed Ki, Abdill Career College, and invited her comments. Ki explained the "chunking down" process and the affect that bill #2262, which CCWD had planned to introduce, would have on career colleges. CCWD has since withdrawn the bill. She explained her past experiences with RCC (2000 and 2003) and how her enrollment has declined. She stressed the importance of the adverse impact process. Pat Huycke asked questions regarding the process of initializing a course to ensure proper checklists or procedures are in place, including identifying a need for the adverse impact process when applicable. In regard to the current complaint filed by Abdill Career College, Peter commented RCC would comply with official directives given and he would like to move forward in a positive manner which would benefit RCC and Abdill Career College. Dean Wendle requested staff determine if the directives have been given by CCWD. Kevin Talbert thanked Ki for her comments.

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9. Executive Session – The Board adjourned for executive session pursuant to ORS 192.660(2)(b) Discipline of Public Officers and Employees; ORS 192.660 (2)(d) – Labor Negotiations; ORS 192.660 (2)(h) Legal Counsel and ORS 192.660 (2)(i) Performance Evaluations of Public Officers and Employees at 5:25 p.m. with all Board members in attendance until 5:30 p.m. when Pat Huycke had to leave due to pre-arranged plans. The five remaining Board members returned to regular session at 5:55 p.m.

10. Old Business

Kevin Talbert suggested, Board members agreed, to remove Demographic Study from the Pending Items list since David Longanecker, WICHE, provided a presentation regarding this at the April Board retreat. Sharon Davidson added it is important to monitor the college's demographics on an ongoing basis – this is something staff will continue to do.

A. Pending Items

- a. Demographic Study (will be removed)
- b. Board of Ethics Policy
- c. Board Member Evaluation

Sharon Davidson requested clarification on Paul Fisher's report in which he addresses the funding formula as being tilted toward a particular college based on political bias. Sharon commented the Board has strongly expressed they believe the funding formula is a serious concern. Peter responded by providing clarification that Paul is taking this position as President of the Oregon Education Association Community College Uniserv Council.

11. New Business

- The Finance committee will meet next month at 2:00 p.m.

12. Board Round Table - None

13. Adjournment – The meeting adjourned at 6:06 p.m.

Denise Nelson, Assistant to the President and Board of Education

Kevin Talbert, Ph.D., Chair of the RCC Board of Education

Dated: May 15, 2007